

Executive Report

Cabinet – 6 February 2024

QUARTER 3 FORECAST OUTTURN, 2023/24 GENERAL FUND REVENUE, HOUSING REVENUE ACCOUNT, DEDICATED SCHOOLS GRANT AND CAPITAL PROGRAMME

Name of Cabinet Member	Councillor Townsend Cabinet member for Resources
Report sponsor	Steve Richardson Director for Finance and Resources
Report author	Anna Rulton Assistant Director Finance (Deputy Section 151 Officer) Anna.Rulton@Milton-Keynes.gov.uk / 01908 252482

Exempt / confidential / not for publication	No
Council Plan reference	1 – “A Balanced Budget”
Wards affected	All wards

Executive summary

This report sets out the 2023/24 quarter 3 (QTR) forecast outturn for the General Fund (GFRA); Dedicated Schools Grant (DSG); Housing Revenue Account (HRA) and Capital Programme; based upon income and expenditure between 1 April 2023 and 31 December 2023.

General Fund Services are currently forecasting an overspend of £1.091m. This is a decrease of (£1.064m) since the forecast reported at period 6. The continuing increase in demand and uncertainty around the inflation is causing pressure in year and will also continue into the Medium Term Financial Plan.

The Housing Revenue Account (HRA) forecast outturn is an underspend of (£1.908m), which will be offset by an increase in the planned level of Revenue Contribution to Capital (RCCO). There will also be a transfer between reserves (RCCO to Major Repairs Reserve) of (£0.458m) to reflect the decrease value in depreciation linked to our stock values.

Public Health budget is forecasting a contribution from the Public Health reserve of £0.618m. The forecast overspend is as a result of using £0.708m for one-off political priority projects, offset by an underspend in the service of (£0.090m).

The Dedicated Schools Grant (DSG) is forecasting an improved position with an estimated surplus carry forward £6.133m rather than estimated budgeted surplus of £3.008m.

The Capital Programme is reporting an in-year forecast underspend of (£7.994m), of which £41.345m is planned to slip to later years, leaving an in-year variance of £33.350m. £27.199m of this variance relates to an acceleration of budget on the Housing Infrastructure Fund (HIF) Project which is Grant funded and now forecast to be spent in 2023/24 rather than future years. This leaves a £4.151m forecast overspend in year.

The report also includes recommendations to amend the 2023/24 Capital Programme, details of which are included in **Annex's M**.

The Tariff Programme is reporting and underspend of £9.366m against a budget of £56.919m, of this amount £9.366m is required to be slipped into 2024/25, leaving a nil variance.

The report also includes recommendations to amend the 2023/24 Tariff Programme, details of which are included in **Annex N**.

1. Proposed Decision/s

- 1.1 That the GFRA forecast outturn of £1.091m against budget be noted, together with the management actions set out at **Annex A** of this report.
- 1.2 That GFRA savings of £7.886m savings are forecast to be achieved (93% of budget) be noted, which is set out in **Annex B** of this report.
- 1.3 That the forecast outturn for the HRA is an underspend of (£1.908m), which has been offset through an increase in the transfer to reserves be noted, together with the management actions set out at **Annex C** of this report.
- 1.4 That the DSG forecast surplus carry forward of £6.133m be noted, together with the management actions set out at **Annex D** of this report.
- 1.5 That the reserves position as detailed in **Annex E** are noted.
- 1.6 That the forecast outturn on the 2023/24 Capital Programme is an overspend of £4.151m after proposed slippage of £41.345m and acceleration of budget of £27.199m as detailed in **Annex F** of this report be noted.
- 1.7 That the forecast outturn position of the 2023/24 tariff programme as detailed in **Annex G** be noted.
- 1.8 That the debt position of the Council at the end of quarter 3 as detailed in **Annex H** are noted.
- 1.9 That the Write-off of three debts that are an unrecoverable which exceed £50,000 as detailed in **Annex H** are approved.
- 1.10 That the Treasury Management report including prudential indicators, as detailed in **Annex I** are noted.
- 1.11 That the virements to the original budget as detailed in **Annex J** are approved.

1.12 That the current position on the Collection Fund as detailed in **Annex K** are noted.

1.13 That the procurement waiver decisions as detailed in **Annex L** are noted.

1.14 Cabinet approves the new budget allocations and approves the release of funding totalling £0.073m for new Capital Schemes set out in **Annex M**.

1.15 That the additions and amendments to the Tariff Programme are detailed in **Annex N** be approved.

2. Why is the decision needed?

2.1 To ensure that the Council delivers a balanced budget in 2023/24 in line with the Council Plan.

Key Issues

General Fund Revenue Account (GFRA)

2.2 General Fund Revenue Account (GFRA) – is currently forecasting an overspend of £1.091m.

2.3 The table below shows the forecast outturn position by service area.

Table 1 – General Fund Forecast Outturn

General Fund High Level Revenue Summary	P9 Position				Movement since P6	
	2023/24 Full Year Budget	Forecast Outturn	Variance	% variance	Forecast Outturn P6	Movement since P6
Service	£m's	£m's	£m's	%	£m's	£m's
Adult Social Care	102.087	102.378	0.291	0.3%	1.940	(1.649)
Public Health	12.517	12.517	0.000	0.0%	0.000	0.000
Children's Services	57.564	60.648	3.084	5.4%	1.842	1.242
Customer and Community	7.001	6.627	(0.374)	-5.3%	(0.012)	(0.362)
Planning and Placemaking	2.327	1.734	(0.593)	-25.5%	(0.067)	(0.526)
Environment & Property	74.170	73.535	(0.635)	-0.9%	(0.391)	(0.244)
Resources - Retained MKC	6.215	6.059	(0.156)	-2.5%	(0.281)	0.125
Resources - Shared Services	(0.186)	(0.186)	0.000	0.0%	0.000	0.000
Law & Governance	2.663	2.717	0.054	2.0%	0.243	(0.189)
Corporate Codes & Debt Financing	10.322	9.742	(0.580)	-5.6%	(1.124)	0.544
Assets Management	(26.030)	(26.030)	0.000	0.0%	0.000	0.000
General Fund Requirement	248.650	249.741	1.091		2.150	(1.059)
New Homes Bonus	(4.542)	(4.542)	0.000	0.0%	0.000	0.000
NNDR	(72.599)	(72.599)	0.000	0.0%	0.000	0.000
RSG	(6.731)	(6.731)	0.000	0.0%	0.000	0.000
Public Health	(12.527)	(12.527)	0.000	0.0%	0.000	0.000
Other Government Grants	(1.874)	(1.874)	0.000	0.0%	0.005	(0.005)
Council Tax	(150.377)	(150.377)	0.000	0.0%	0.000	0.000
Total Financing	(248.650)	(248.650)	0.000		0.005	(0.005)
Net Surplus / Deficit	0.000	1.091	1.091		2.155	(1.064)

2.4 General Fund Services are currently reporting a forecast overspend of £1.091m. The GFRA forecast outturn variance against budget and management actions are set out at **Annex A** of this report.

2.5 At P6 the forecast overspend reported was £2.155m an improvement of (£1.064m) in the quarter. The Key GFRA movement since P6 are:

- **Commissioning & Contracts (£0.887m)** – predominantly due to favourable client contributions (£0.686m) across all spot care home placements, albeit this is partially offset by £0.153m adverse bad debts movement across block care home placements.
- **Assessment, Review and Hospital Discharge (£0.423m)** – forecast has reduced predominantly due to more favourable client contributions (£0.150m) forecast for External Older People Homecare; staffing savings within Access, Assessment, Review and DoLs (£0.214m) due to two long term absences and maternity leave.
- **Homeless Prevention and Access £0.410m** – £0.605m adverse movement in Temporary Accommodation, partially offset by (£0.174m) attributable to staffing.
- **Children’s Placements £1.530m** – Our LAC numbers have increased since September and as a result the numbers in fostering and residential are increasing. The biggest increase in forecast spend is within the external placements budget. We have seen additional placements since September but also movement of current cohort into more expensive placements which has significantly increased the average cost we now pay.
- **Parking income (£0.750m)** - Increased mainly due to continuing strong pay and display and employee permit income.
- **The Waste Transfer Station (WTS) £0.807m** - Costs have been increased mainly due to an increase in tonnages as a result of the redirection of waste from the MKWRP, increased recycling tonnages following the introduction of the wheeled bins and also some uncertainty around the recycled rebate value. It is expected that this will reduce before the end of the year.
- **Tonnage at the MKWRP (£0.420m)** - Tonnage levels are lower than in Period 6 due to reduced levels of residual waste following the introduction of the new waste collection contract and the introduction of wheeled bins.
- **Highways and transport staff costs (£0.490m)** - due to the delay in recruiting vacant posts until 2024/25 following a recent restructure.

- **The MKWRP Thalia contract costs - £0.450m** – Costs have increased reflecting the part year impact of the Deed of Variation in relation to the disposal of Compost Like Output (CLO), Incinerator Bottom Ash (IBA) and Air Pollution Control Residues (APCR) which was approved by Cabinet on 7 November.
- **BDUK (£0.443m)** - additional income expected to be received from the BDUK gain share.
- **Pay award £0.544m** – The pay award virement being processed and the saving from pay award from vacant posts are now included within the services budgets.

Housing Revenue Account (HRA)

- 2.6 The HRA is currently reporting a forecast underspend of (£1.908m), which is an adverse movement of £0.754m since period 6. The underspend will be offset by an increase in the revenue contribution to capital reserves. There will also be a transfer between reserves (RCCO to Major Repairs Reserve) of (£0.458m) to reflect the decrease value in depreciation linked to the stock valuation.
- 2.7 The details of the HRA variance against budget are included in **Annex C**. The key movement of £0.754m in period are mainly due to:
- **Reema responsive repairs £0.672m** - These costs, which include monitoring and repairs work on all blocks were unforeseen when the budget was initially set and will be posted to the capital project code.
 - **Council tax spend £0.338m** - due to higher than anticipated voids.
 - **Disrepair claims £0.305m** - associated legal fees have increased by £0.305m to process historic disrepair claims.
 - **Bad debt provision (£0.662m)** - This is due to improved collection levels driven by enforcement actions and revised business processes.

Public Health

- 2.8 Public Health is forecasting an overspend of £0.618m which will be a contribution from the ring-fenced reserve. The forecast overspend is as a result of using £0.708m for one-off political priority projects, offset by a continued underspend in Smoking Cessation Service (£0.121m) due to demand for the service not returning to pre covid levels. There is an additional underspend of (£0.041m) on substance misuse service due to payment by outcomes being less than anticipated. This is offset by a £0.064m overspend on 0-19 children's services due to increase of pay award to providers. The demand trend is being reviewed and monitored regularly.

Dedicated Schools Grant (DSG)

- 2.9 When the budget was set, it was anticipated that there would be a surplus carry forward of £3.008m into 2024/25, however the forecast carry forward is a surplus of £6.133m. This is a result of an increased surplus carry forward balance from 2022/23 on the early years and high needs blocks.
- 2.10 The main area of risk is in high needs where there have been increases in the number of children requiring support at increasing levels of complexity. High needs funding remains a national issue and although we currently have a high needs surplus, this is one off and the future funding increases remain uncertain on the DSG and have not up until now, kept up with demand. In addition, the early years block is very volatile and remains uncertain in terms of the level of take up due to the impact of COVID-19. There is a low level of contingency in the block in which to deal with the pressures should they arise. Pending education reforms also add to the uncertainty to future funding levels.

Delivery of Savings

- 2.11 Savings of £7.723m were approved for implementation in 2023/24, and £0.163m savings were carried forward from 2022/23, resulting in a total of target of £7.886m to deliver in 2023/24. £7.363m (93%) is forecast to be delivered in year, and £0.523m (7%) will either not be delivered until next year or are undeliverable.
- 2.12 A full schedule of all delayed and non-deliverable budget reductions and income proposals is attached at **Annex B** to this report and sets out the detailed position on each of the individual proposals.

Collection Fund

- 2.13 The Collection Fund includes all income generated from council tax and business rates that is due in the year, including arrears, from council taxpayers and ratepayers. The current position of the Collection Fund is reported in **Annex K**.

Reserves

- 2.14 **Annex E** shows the reserves balances based on actual spending and contributions made as part of the MTFP and new in year movements approved by the Chief Finance Officer in line with the Council's Constitution.
- 2.15 The level of projected overspend still means that the Council drawing down its GF working balance to £28.767m which is below the recommended minimum working balance of £28.931m set for the 23/24 GF Budget. The GF balance has since been increased in 23/24 by £4.071m to reflect the risk assessment made in the 2024/25 budget. The total GF balance at 31 December 2023 stands at £32.838m

Revisions to the Capital Programme

2.16 There are a number of schemes that were not included in the original 2023/24 capital programme but have now completed the officer review process. Cabinet approval for resource allocation and spend approval is now sought to include new capital projects (summarised in **Annex M**) in the 2023/24 capital programme.

2.17 Cabinet are asked to approve 9 schemes, with a budget allocation of £0.179m and add/amend into the 2023/24 Capital Programme

Table 2 summarises the changes requiring approval on the capital programme.

Scheme	Funding	Resource Allocation					Total £m
		2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	
Amendments to the programme:							
Improved Security at Leisure Sites	Virement	(0.040)	0.000	0.000	0.000	0.000	(0.040)
Health & Safety Fund	Virement	(0.006)	0.000	0.000	0.000	0.000	(0.006)
Highways and pavement asset enhancement programme	Virement	(0.050)	0.000	0.000	0.000	0.000	(0.050)
Wavendon Playing Fields	Tariff	0.016	0.000	0.000	0.000	0.000	0.016
Emberton Park – Changing Places	Developer Contributions	0.000	0.048	0.000	0.000	0.000	0.048
New Projects:							
Kitchener Centre Garden	Developer Contributions	0.025	0.000	0.000	0.000	0.000	0.025
Flood risk feasibility study	Grant & Revenue Contributions	0.090	0.000	0.000	0.000	0.000	0.090
Woughton-on-the-Green Sports Facility Car Park	Virement	0.046	0.000	0.000	0.000	0.000	0.046
Station Square – Granite Replacement	Virement	0.050	0.000	0.000	0.000	0.000	0.050
Total Capital Programme		0.131	0.048	0.000	0.000	0.000	0.179

2.18 Cabinet are also asked to note that a further 3 schemes with budget allocations of £0.710m that have been previously approved. This has been reflected in **Annex F and M**.

Table 3 summarises the changes to note on the capital programme.

Scheme	Funding	Resource Allocation					Total £m
		2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	
Amendments to the programme:							
H10 Bletcham Way - DD 12/12/23	Tariff	0.100	0.610	0.000	0.000	0.000	0.710
Towns Fund - 3. Transport Hub - DD 19/12/23	Virement	0.000	3.540	2.000	0.000	0.000	5.540
East West Rail - DD 19/12/23	Virement	0.000	(5.540)	0.000	0.000	0.000	(5.540)
Total Capital Programme		0.100	(1.390)	2.000	0.000	0.000	0.710

Capital Monitoring - 2023/24 Forecast Outturn

2.19 **Table 3** shows a summary of the forecast position for the 2023/24 capital programme compared to budget (resource allocation). The outturn position shows an underspend of (£7.995m) against a budget of £226.019m; however, after forecast slippage of £41.345m, this will result in a forecast variance of £33.350m in year, of which £27.199m relates to acceleration of grant funded budget into 2023/24 for the HIF project, leading to a net overspend of £4.151m.

2.20 Detailed individual project outturn, including total project positions are detailed in **Annex F**.

Table 4: Capital Programme – 2023/24 Outturn at 31 March 2024

Capital Summary	In Year Forecast Outturn			Forecast Outturn after Slippage	
	2023/24 Revised Budget	2023/24 Forecast Outturn	In year Variation	Project Slippage to later Years	2023/24 Under/ Overspend
Service	£m's	£m's	£m's	£m's	£m's
Adult Social Care	5.512	4.483	(1.029)	1.029	0.000
Children Services	29.095	22.855	(6.240)	5.887	(0.353)
Housing and Regeneration – HRA	69.906	61.273	(8.633)	11.712	3.079
Housing and Regeneration - GF	1.740	1.740	(0.000)	0.000	(0.000)
Customer and Community	3.260	1.973	(1.287)	1.288	0.000
Planning and Placemaking	12.824	6.626	(6.198)	6.206	0.008
Environment and Property	102.573	118.503	15.930	14.887	30.816
Resources	1.109	0.572	(0.537)	0.336	(0.200)
Capital Programme Requirements	226.019	218.025	(7.994)	41.345	33.351

Capital Financing					
Capital Receipts	(27.757)	(27.757)	0.000	0.000	0.000
Major Repairs Reserve	(16.619)	(16.619)	0.000	0.000	0.000
Government Grants	(84.480)	(84.480)	0.000	0.000	0.000
Prudential Borrowing	(15.861)	(15.861)	0.000	0.000	0.000
Developer Contribution	(17.802)	(17.802)	0.000	0.000	0.000
Third Party Contributions	(0.616)	(0.616)	0.000	0.000	0.000
Parking Income	0.000	0.000	0.000	0.000	0.000
Revenue Contributions	(57.665)	(57.665)	0.000	0.000	0.000
New Homes Bonus	(5.219)	(5.219)	0.000	0.000	0.000
Total Capital Financing	(226.019)	(226.019)	0.000	0.000	0.000
Net Surplus / Deficit	0.000	(7.995)	(7.994)	41.345	33.351

2.21 Key Project Variances

- a) **Glebe Meadows Primary & Secondary School (£0.457m)** - 12-month defects process concluded, certificate of making good issued. Forecast amount includes for remaining fees and costs for concluding any defects work.
- b) **Mellish and Gables Demolition (£1.010m)** - Demolition of both tower blocks completed and final account agreed. The costs have come out lower than expected leading to an underspend on this project.
- c) **The Lakes Estate Regeneration £1.628m** – The works contract was awarded in December 2023, and the work commenced in January 2024. Acceleration of budget required to cover in year spend, project expected to come in on budget overall.
- d) **HRA Asset Management £1.689m** – The forecast overspend is a result of:
 - Electrical & Wiring - Pressure due to moving electrical checks for individual homes onto 5-year cycle by end of 24/25 £2.635m. This includes works completed in communal blocks to support individual upgrades/ compliance. This is part funded by reduction other maintenance works (£2.428m).
 - Voids £0.717m - Condition of voids means scale of works needed continues to run higher than anticipated. Pre & post inspections continue along with refreshed void standard to mitigate costs where possible.
 - Structural Roofing £0.553m - Roof replacements and upgrades to warm roofs needed where roofs are no longer repairable.
- e) **Netherfield Decarbonisation £0.329m** – Projected overspend as a result work on trial properties. There has been significant work done to mitigate cost achieved by simplifying external aesthetic features which do not contribute to thermal performance.

- f) **Housing Infrastructure Fund (HIF) £27.199m** - Highway procurement led by Berkeley Group and Project funding utilising HIF. Phase 1 onsite works commenced 25 September, project extended to March 2025 with updated profiling hence acceleration of delivery compared to original plan, grant funding available to fund the in year pressure. Project expected to come in line with budget overall. The DoV has now been signed with Homes England, the Grant Share Agreement with Berkleys **has not yet been** finalised as expected and is being discussed with the Berkleys legal team.

2.22 2023/24 Key Slippage to later Years

- a) **Adult Social Care Hub £1.019m** – Building recently purchased. Slippage due to spending profile for re-modelling work to be confirmed once design and project approvals have been agreed.
- b) **Schools Asset Management £1.082m** – a number of projects are expecting to slip into 2024/25 because the Project delivery is behind schedule. This is part of the 5-year rolling programme.
- c) **Refurbishment for SEND pupils £2.700m** - Forecast to slip into 2024/25 due to the updated start on site in January 24. Still on programme to complete in August 24.
- d) **MK East - HIF Social Infrastructure £1.745m** – Forecast to slip into 2024/25. Started on site in August 2023 but there has been some delays and changes, project expected to continue.
- e) **Harrier Court £1.101m** - Complex project which now has a programme, work underway to engage with residents and market to tender for the works. Slippage modelled in due to market engagement risk and need to remove utilities from some properties.
- f) **Social Housing Decarbonisation Fund (SHDF) Wave 2 £9.755m** – Slippage forecast reflects the delay to the start of this programme. Further work is being carried out following the delivery of Wave 1 to ensure that this can be delivered within the budget. It is also subject to a wider review of the HRA budget. A decision on the future of this project will be made before March 24.
- g) **Towns Fund Innovation Hub £1.407m** – This project has been cancelled and funding will therefore need to be reallocated to other existing schemes within the Towns Fund Programme. This change was approved by the Towns Fund Board on the 20th November and a change control will be submitted to DLUHC.
- h) **Towns Fund RDF £3.000m** - £0.730m allocated to demolition works of Sainsbury site (expected Feb 2024). Unlikely that any further acquisitions in 2023/24, hence partial slippage of allocated funds.

- i) **Agora £6.150m** – Slippage forecast into next year. The PCSA contract has been awarded but not yet signed, work continues with contractors on design and BSA regs and roles/responsibilities. Contractor build price to be submitted early 2024, additional funding approvals to be sought March 24 following a review of the existing business case.
- j) **Improvements to Waste Services Deposit £2.000m** – Slippage for design and delivery for new facilities and to enable property swap.
- k) **MKWRP Investment Programme £1.498m** - Further improvements to be completed in the next shut down in January 2024. Further project investment to enhance the facility will now take place post April 2024.

Revisions to the Tariff Programme

2.23 The revised programme is detailed in **Annex N** and included the following amendments to the Programme:

2.24 The amended schemes submitted for inclusion in the 2023/24 Tariff programme are shown in the table below:

Table 5 summarises the changes to note on the Tariff programme.

Scheme	Resource Allocation					Total £m
	2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	
Tariff Programme Council Dec 2023	56.270	23.984	15.423	11.538	7.285	114.501
Amendments to the programme:						
Wavendon Playing Fields	0.016	0.000	0.000	0.000	0.000	0.016
Expansion Area Flooding & Drainage Schemes	0.633	(0.633)	0.000	0.000	0.000	0.000
Total Tariff Programme	56.919	23.351	15.423	11.538	7.285	114.517

2023/24 Tariff Forecast Outturn

2.25 **Table 4** shows a summary of the forecast outturn for the Tariff programme compared to budget for 2023/24. The current position shows a forecast underspend of £9.366m; however, after slippage of £9.366m, this becomes a nil variance overall.

2.26 Detailed individual project forecast outturn position, including total project positions are detailed in **Annex G**.

Table 6 - Tariff Monitoring

Tariff Summary	Forecast Outturn			Slippage	
	2023/24 Project Budget	2023/24 Forecast Outturn	In year Variation	Project Slippage to later Years	2023/24 Under/ Overspend
Service	£m's	£m's	£m's	£m's	£m's
Roads and Highways	5.574	2.941	(2.633)	2.633	0.000
Public Transport	1.233	0.500	(0.733)	0.733	0.000
Schools	0.000	0.000	0.000	0.000	0.000
Leisure and Culture	9.511	6.288	(3.223)	3.223	0.000
Social Care and Health	15.240	15.230	(0.010)	0.010	0.000
Other Services	6.402	4.353	(2.049)	2.049	0.000
Costs of Running Tariff	0.174	0.174	0.000	0.000	0.000
Works in Kind	18.785	18.097	(0.688)	0.688	0.000
Tariff Programme	56.919	47.583	(9.336)	9.336	0.000
Tariff Financing					
Tariff Receipts	(56.919)	(56.919)	0.000	0.000	0.000
Total Tariff Financing	(56.919)	(56.919)	0.000	0.000	0.000
Net Surplus / Deficit	0.000	(9.336)	(9.336)	9.336	0.000

2.27 2023/24 Key Slippage to later Years

- **A422 Junction Improvements £2.000m** – The scheme is unlikely to be delivered this year due to other works on other junction and this being a diversion route for these other works. The funding will be required in future years.
- **Phase 2 Expansion Teaching & Learning £2.000m** - Study work is ongoing to inform future development proposal for this scheme which is unlikely to happen this financial year. Funding will be used in future years once the proposals has been developed and agreed.
- **Green Spaces £2.000m** – There are adoption delays to Brooklands Linear Park/Ridge. The funding will be required in future years.
- **Planning & Transport Patronage and Subsidy £0.500m** – Currently there are no proposals that are likely to be developed for this financial year. The funding will be required in future years.
- **Works in kind £0.689m**- The majority of the works covered by this element have been or are in the process of being delivered. The Council acknowledges the completion of the works when the credits are recovered against contributions due which will always be later.

Debt Collection and Performance

2.28 **Annex H** details the Council's overall debt position and collection performance in quarter.

2.29 The Council’s scheme of delegation requires that where the value of an individual debt to be written off exceeds £50,000 it should be referred to Cabinet for authorisation following the relevant approval by s151 Officer.

2.30 There are 3 debts relating to Business Rates which exceeded this threshold that now require Cabinet approval and are set out in **Annex H**.

Treasury

2.31 **Annex I** provides a summary Treasury Management Activities to 31 December 2023.

Virements

2.32 Financial procedure rules require virements between services to be reported and agreed, **Annex J** details the virements processed in the quarter.

Procurement Waivers

2.33 Financial procedure rules require all variations to the ordering system to be approved by the Director of Finance and Resources. A summary of the procurement waivers are in **Annex L**.

3. Implications of the decision

Financial	X	Human rights, equalities, diversity	
Legal	X	Policies or Council Plan	X
Communication		Procurement	
Energy Efficiency	X	Workforce	

a) Financial implications

These have been detailed in this report and supporting Annexes.

Capital	Y	Revenue	Y	Accommodation	N
IT	N	Medium Term Plan	Y	Asset Management	Y

b) Legal implications

Legal implications may arise in relation to specific capital schemes or revenue projects. In particular a capital scheme or revenue project may be needed to meet a specific legal requirement. These implications are addressed in the individual project appraisals. There are no significant legal implications arising as a result of this report.

c) Other implications

Policy: The recommendations of this report are consistent with the Council’s Medium Term Financial Plan.

Carbon and Energy Management: All capital schemes consider Carbon and Energy Management implications at the capital appraisal stage before they are added to the capital programme. All new buildings included within the report for inclusion in the capital programme will be built to achieve EPC rating A.

Equalities Impact Assessments for capital projects will be undertaken for each scheme in accordance with the Councils EIA Policy.

List of annexes

Annex A	–	GFRA Variances
Annex B	–	Savings Tracker
Annex C	–	HRA Variances
Annex D	–	DSG Variances
Annex E	–	Reserves Position
Annex F	–	Capital Monitoring
Annex G	–	Tariff Monitoring
Annex H	–	Debt Position
Annex I	–	Treasury
Annex J	–	Virements
Annex K	–	Collection Fund
Annex L	–	Procurement Waivers
Annex M	-	Capital Programme Additions

Background papers - None